



BOARD OF TRUSTEES

Minutes
April 20, 2017

1. Call to order/Pledge of Allegiance

The meeting was called to order at 7:15pm by Bernice Lee

2. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Qiana Buckner	X		
David Burton		X	
LaToya Hamm	X		
Bernice Lee	X		
Jose Rodriguez	X		
Allen Zeolla	X		

Be it resolved that the Board adopts the agenda.

MM: QB SM: Action: Approved

3. Consent Agenda

Mrs. Lee made a motion to amend the agenda to approve increasing the administration credit card limits from \$5,000 to \$10,000. Motion seconded by Jose Rodriguez and approved by all.

- Approval of Credit Card Limit increase
- Approval of Minutes from 2/16/17 Board Meeting
- Approval of Personnel Report
- Approval of Financial Report

Be it resolved that the Board approves the consent agenda.

MM: AZ SM: LH Action: Approved

Public Comment

No Comment

4. Reports/Presentations to the Board

- Student Presentations
Students presented their Entrepreneurial Summit tri-folds and gave their 30 second elevator pitches.

b. School Report

Ms. Allen, Mr. Tracey, Mrs. Zuk, Mrs. Williams and Mr. Lachendro presented the summer program and next school year discipline, academic, MicroSociety/Entrepreneurship, and technology plans.

Public Comment

No Comment

- 5. Per recommendation of the Board Counsel, approve new/revised Board policies:**
5.17 Student/Employee Immigration Policy
8.8 English as a Second Language/Bilingual Program Policy
9.50 Exclusion from Assessments Policy.

MM: AZ SM: QB Action: Approved

Public Comment

- 6. Per recommendation of the Administration, approval of 2016-2017 job posting:**
- Paraprofessional – 10 month.

MM: LH SM: AZ Action: Approved

Public Comment

- 7. Per recommendation of the Administration, approval of 2017-2018 job postings:**

Mrs. Lee notified the public that the Board does not intent to have PHSD food service workers next school year.

- Math Coach – 10 month**
- Reading Coach – 10 month**
- Administrative Assistant – 12 month**
- Lunch Aide – 10 month**

MM: QB SM: AZ Action: Approved

Public Comment

No Comment

- 8. Per recommendation of the Administration, approval of alternative payroll option for 10-month employees.**

Employees will have the option of being paid on a 12 month/26 pay cycle or evenly receiving their salary over their contract term every two weeks.

MM: LH SM: QB Action: Approved

Public Comment

No Comment

9. Per recommendation of the Administration, approval to implement Lead Teacher Incentive/Bonus Rubric.

MM: AZ SM: LH Action: Approved

Public Comment

No Comment

10. Per recommendation of the Board Counsel, approval of Revised Employment Agreement.

MM: AZ SM: LH Action: Approved

Public Comment

No Comment

11. Per recommendation of the Administration, approval of revised employee pay scale.

MM: QB SM: AZ Action: Approved

Public Comment

Teachers in attendance thanked the board and administration by expressing their happiness and desire to remain employed at the school.

12. Per recommendation of the Administration, approval of Skyward Business Suite and Student Online Enrollment module proposals.

Mr. Jones attended the Skyward National Conference to learn more about how to effectively use Skyward. These proposals will allow parents to apply and re-enroll online. As well as efficiently track employee data and information.

MM: LH SM: QB Action: Approved

Public Comment

No Comment

13. Per recommendation of the Administration, approval of 2017-2018 Draft Budget.

FY18 budget is based on a projected enrollment of 400 students. The Administration has plans to install A/C in classrooms, LED lighting in common areas, and 1 to 1 Technology for all students.

MM: LH SM: QB Action: Approved

Public Comment

No Comment

14. Per recommendation of the Administration, approval of PA-Educator membership for recruiting Highly Qualified Staff.

MM: AZ SM: QB Action: Approved

Public Comment

No Comment

15. New business

Public Comment

Q: Are there any plans to use the five vacant classrooms reserved by PHSD?

A: Of the five classrooms, three are currently empty. Mr. Jones has been in attendance at the PHSD Building/Grounds committee meetings and has requested use of the five vacant classrooms. He is awaiting a final response from the PHSD.

Q: There are crossing guards at bus stops, but not every day. Why is that?

A: This is out of our control. It is a PHSD transportation decision.

Q: With the improvements being planned at the school, will the enrollment process change? Can we be selective?

A: No, we are a public school and cannot be selective, students are enrolled via lottery and or sibling and PHSD resident preference.

Adjourned

MM: QB SM: AZ Action: Approved

The meeting was adjourned at 8:40 p.m.