

STUDENT ABSENCES

Per the Parent-Student handbook: Within two school days upon returning to school after an absence, students are to present a note to the school office containing the dates of absence, the reason for the absence, and a parent/guardian signature with a contact number. Absences for reasons of illness, funeral, medical and dental appointments, religious observance, or court appearances will be considered excused. Students who are absent more than 10 days or three consecutive days due to illness are required to bring a doctor's note for verification. Failure to do so may result in the absences becoming unexcused. Family trips/vacations are considered unexcused absences unless previously approved by the administration.

Per the state of Pennsylvania, students are only permitted to have three unexcused absences in a school year. If more than three unexcused absences occur, your student's home district will be notified for truancy.

Please complete the Student Excuse Form attached and send with your student to the school office.

CORE VALUES

***WE** believe in Soaring to Success by building strong
Character, **A**cademics, **R**elationships, and **E**ntrepreneurs
for a life of leadership!*



2501 Main St., Pittsburgh, PA 15235
Phone: 412.793.6471 | Fax: 412.793.6473
www.phcharter.org | info@phcharter.org
Principal: Tamara Allen

Student Excuse Form

My son/daughter _____ was absent from school on the following
(Students name)

day(s) _____.

Reason for absence:

- | | |
|---|--|
| <input type="checkbox"/> Sick | <input type="checkbox"/> Court Appearance |
| <input type="checkbox"/> Doctor's Appointment | <input type="checkbox"/> Transportation Concern (please list): _____ |
| <input type="checkbox"/> Funeral | |
| <input type="checkbox"/> Religious Observance | |

Parent/Guardian Signature: _____

Date: _____ Student's Grade: _____ Teacher's Name: _____



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Parent/Guardian Signature: _____

Date: _____ Student's Grade: _____ Teacher's Name: _____