



**BOARD OF TRUSTEES**

Minutes  
May 10, 2018

**1. Call to order/Pledge of Allegiance.**

Lead by Jose Rodriguez

The meeting was called to order at 7:29 p.m. by Bernice Lee

**2. Roll Call**

Name	Present	Absent	Time of Arrival After Call to Order
Qiana Buckner		X	
David Burton		X	
Bernice Lee	X		
Darren McCormick	X		
Jose Rodriguez	X		
Tricia Shelton	X		
Allen Zeolla	X		

**Be it resolved that the Board adopt the agenda.**

MM: AZ SM: TS Action: Approved

**3. Consent Agenda**

- a. Approval of Minutes from the 2/15/18 Board Meeting
- b. Approval of Personnel Report
- c. Approval of Financial Report
- d. Approval of School Report

Be it resolved that the Board approve the consent agenda.

MM: JR SM: AZ Action: Approved

**Public Comment**

**4. Reports/Presentations to the Board**

- a. PTA  
Looking for new members for next school year. Family movie night was a success. Sponsored staff appreciation breakfast. Upcoming event is Field Day with beach theme / water bottles / games with help of Olweus committee / snacks and drinks / raffle two

bikes for K-5 and Target gift card for grades 6-8.

**Public Comment**

**5. Approval of purchase offer for the current leased school building from Penn Hills School District.**

Board has agreed to purchase the building for \$3 million. The next Penn Hills School Board meeting is May 21<sup>st</sup> and we anticipate this purchase offer to be accepted.

MM: AZ SM: TS Action: Approved

**Public Comment**

Q: What happens if they do not accept offer. A: We have five-year lease. Will look for an alternate building.

Q: How many years left on lease agreement? A: Three years.

**6. Per the recommendation of the Finance Committee, approval of Auditing Services RFP.**

Audit of financials. We solicit for auditing services every three years.

MM: AZ SM: JR Action: Approved

**Public Comment**

**7. Per recommendation of Administration, approval of the 2018-2019 Draft Budget.**

School receives money from school district for each child at our school, however, the district keep a portion of the money. At this time, the budget is showing a loss. Working on balancing budget. There is a positive fund balance of over \$300,000 even after the loss and including capital expenses. The timeframe to figure out what our income will be; could be as late as September. Charter school funding will most likely be decided by legislature in the coming months.

MM: TS SM: JR Action: Approved

**Public Comment**

**8. Per recommendation of Administration, approval of Allegheny County Department of Human Services, Office of Children, Youth and Families agreements with PHCSE,**  
a. MOU and

**b. Transportation Plan.**

If child is in foster care while attending our school, there are agreements in the MOU that allows them to receive transportation services.

MM: DM SM: AZ Action: Approved

**Public Comment**

**9. Per recommendation of Administration, approval of MOU between Penn Hills Police Department and PHCSE.**

Requirement under Safe School's act that this document be executed every two years between the school and local police department.

MM: AZ SM: TS Action: Approved

**Public Comment**

**10. Per recommendation of Administration, approval of the Allegheny Intermediate Unit,**  
**a. Educational Services Agreement 2018-2019,**  
**b. Special Education Pricing Guide 2018-2019,**  
**c. Charter School Notice of Adoption 2018-2019, and**  
**d. Use of Funds Agreement 2018-2019.**

AIU provides services to our school. Each year they send agreements that need renewed.

MM: JR SM: DM Action: Approved

**Public Comment**

**11. Per recommendation of the Human Resources Committee, approval of revised At-Will Employment Agreement effective July 1, 2018.**

Revision includes, employee's being required to give a two-weeks' notice prior to resigning, or they will forfeit accrued PTO time.

MM: TS SM: DM Action: Approved

**Public Comment**

**12. Per recommendation of Legal Counsel, approval of revised Board Policies,**  
**a. 6.1 Parent and Family Members Engagement Policy for Title I Requirements,**  
**b. 8.8 English as Second Language Policy/Bilingual Program Policy,**  
**c. 9.1 Admission of Students Through The Lottery Process Policy, and**

d. **9.49 Truancy Policy**

6.1 – Required under Title 1. Each year there are minor changes made at the Department of Education level then applied to the charter schools.

8.8 – Change in law. Most noticeable change, now referred to as English learners instead of English as second language

9.49 – Law changed in late 2016 to cut off enrollment after December 15 for K-5; September 30 for grades 6-8. Waiting list is null and void after these dates. Parents need to be notified that the wait list only applies up to a certain date. Board requests policy be amended to show this.

Jose asks for 9.1 to be pulled from the agenda and tabled for further discussion

Board President – suggests task force of Board and staff members to discuss concerns.

Legal: recommended motion to approve all policies and table policy 9.1

MM: JR SM: BM Action: Approved

**Public Comment**

Q: Does it make a difference when the student starts at a new school? Is there a problem in the classroom to acclimate? A: Teacher: Expectations may be different later in the year than in the beginning

Comment by teacher – It is hard to acclimate students who come in late due to the rigorous and competitive program at our school.

**13. New Business**

**Public Comment**

**Adjourned**

MM: TS SM: JR Action: Approved

The meeting adjourned at 8:37 p.m.