

**Penn Hills Charter School of Entrepreneurship
2501 Main Street
Pittsburgh, PA 15235**

Board of Trustees

GOVERNANCE COMMITTEE

General Purpose

Penn Hills Charter School of Entrepreneurship's (the "Charter School") Governance Committee is commissioned by and responsible to the Charter School's Board of Trustees to assume the primary responsibility for matters pertaining to Board recruitment, nominations, orientation, training, and evaluation in accordance with the Bylaws of the Charter School as well as established policies and practices approved by the Board of Trustees.

Appointments and Composition

- Appointments of the Chair and members of the Board Governance Committee shall be made annually by the Chair of the Board with the advice and consent of the Board in accordance with the Bylaws.
- The Chair of the Governance Committee shall be the Board President.
- Other members of the Governance Committee shall be officers of the Board of Trustees.

Responsibilities

- Analyze the skills and experience needed on the Board.
- Create a short and long-term Board recruitment strategy.
- Work with Board President and CEO on a succession plan for Board officers.
- Recruit individuals interested in serving as members of the Board and develop a slate of candidates for consideration by the Board at the Annual Meeting in accordance with selection/election procedures outlined in the Bylaws.
- Develop and review annually the procedures for Board recruitment.
- Develop an orientation and training plan for new Trustees.
- Assist in the planning of an annual Board retreat and other deeper strategy sessions as needed.
- Develop and revise a Board member handbook outlining the responsibilities of the Board and Board members, Board policies, and other relevant information.
- Conduct Board education as needed.
- Create specific measurable Board-level goals for the year as part of the full Board planning process.

- Regularly evaluate the effectiveness of Board meetings, and make recommendations for improvement to the President and full Board as needed.
- Annually coordinate an evaluation of the full board and individual Trustees.
- Report to the Board of Trustees at regular meetings of the Board in a manner determined by the Board.
- Annually evaluate its work as a committee and the objectives it has committed itself to and report on same to the Board of Trustees.