

AFTER SCHOOL/SUMMER - ELA TEACHER - 6-8th Grade

Reports to: Program Director

Starting Salary: \$22.00/hr

FLSA Classification: Non-exempt

After School Hours: Monday-Friday: 3pm - 6pm

Summer Hours: Monday-Thursday: 9am - 2pm

Job Qualifications

- Bachelor's and or Master's Degree in Education is required
- PA 6-8th grade ELA certification is preferred
- Additional PA Certifications are preferred
- Knowledge of the Pennsylvania State Standards and Common Core
- Experience in teaching a non-basal curriculum

Program Overview

Penn Hills Charter School of Entrepreneurship (PHCSE) was awarded the 2017-20 Cohort 9, 21st Century Community Learning Centers (CCLC) grant. PHCSE's Soaring in Steam (SIS) Program will help 6-8th grade students meet state and local standards. The goal of the SIS program is to provide additional supports in academics, STEAM, entrepreneurial development, social development, and physical activities to develop the whole child. The SIS program will operate after school Monday-Friday 3pm - 6pm for 36 weeks, and summer Monday-Thursday 9am - 2pm for six weeks.

Job Responsibilities

- Creating a classroom environment that develops students fundamental listening, speaking, reading, and writing skills for effective communication and literacy citizenship.
- Discovers and develops special talents of students in the field of ELA to prepare each student to meet state standards and other benchmarks as required.
- Responsible for lesson planning and classroom instruction.
- Teaches content and skills of literature, composition, reading, journalism to students, utilizing curriculum designated by Penn Hills Charter School of Entrepreneurship.
- Adapts English material and methods to develop relevant sequential assignments and lesson plans that guide and challenge students.



- Develops lesson plans and supplementary materials compatible with basic instructional philosophy, congruent with course/standards.
- Provides individualized and small group instruction in order to adapt the curriculum to the needs of all students.
- Encourages students to think independently and to express original ideas.
- Evaluates each student's progress in meeting the course standards for English skills.
- Establishes and maintains standards of student behavior needed to provide an orderly, productive classroom environment.
- Identifies student needs and cooperates with other professional staff members in assessing and helping students solve learning, character, and attitude problems.
- Communicates with staff as directed in regards to students' progress.
- Administers testing in accordance with SIS testing practices.
- Maintains the standards and procedures set forth by SIS program.
- Assist with planning field trips and activities
- Effectively communicates with parents and children to resolve problems and build relationships.
- Ensures the safety and well-being of students.
- Contributes to the overall effectiveness of the SIS program.
- All other duties as required by Program Director.

To apply, please submit a copy of your application, current PA certification, cover letter and resume via:

Mail: Attn: Human Resources, 2501 Main Street, Pittsburgh PA 15235

Email: human.resources@phcharter.org

Fax: 412-793-6473