

Change of Address Form 2019-2020

New Enrollment Update Due to Change in Address or District

Date Received: _____

Date of Move: _____

I. Student Information

Last Name: _____ First Name: _____ MI: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

County: _____ Telephone: _____

Mailing Address (If Different From Home Address): _____

City: _____ State: _____ Zip Code: _____

Date Of Birth: _____ Age: _____

II. District of Residence

District Information: Please Check Same District New District

District Name: _____

Transportation: Parent(s) are responsible for arranging transportation with the district.

Proof of Residence: Please note – Penn Hills Charter School is required to provide **two proof of residency documents** to districts of residence for reporting and billing purposes. A new proof of residency, such as a mortgage statement, deed, lease, current utility bill, current credit card bill, property tax bill or vehicle registration, or other official document needs to be provided that matches the new address.

Change of Address Form 2019-2020

III. Parent/Guardian Information:

Complete Parent/Guardian Name and Address Information As Applicable

Parent/Guardian Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone: _____ Work Telephone: _____

Parent/Guardian Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone: _____ Work Telephone: _____

Parent/Guardian Signature: _____

Parent/Guardian Signature _____

Date: _____

Proof of Residence (minimum of two): Mortgage Statement Lease Utility Bill Other

IV. To Be Completed By Penn Hills Charter School:

Proof of Residency Forms _____ Mortgage Statement _____ Lease _____ Utility Bill _____ Other _____

Signature of Charter School Representative: _____

Change of Address Form 2019-2020