BOARD OF TRUSTEES

Minutes
December 19, 2019

The meeting was called to order at 7:09 p.m. by Jose Rodriguez

A private Executive Session was held prior to the public meeting.

Pledge of Allegiance led by Damen Taylor

Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
David Houston	**X**		
Terry Jackson		**X**	
Darren McCormick	**X**		
Deborah Norrell	**X**		
Jose Rodriguez	**X**		
Tricia Shelton		**X**	
Allen Zeolla	**X**		

1. **Remarks by the CEO.**

2. **Be it resolved that the Board adopt the agenda.**

   MM: DR SM: AZ Action: Approved

   Public Comment – Agenda items only
   No public comment.

3. **Reports/Presentations to the Board**
   a. PTA
      Triangle Grill fundraiser a huge success and raised $1,262.08.
   b. School Report – Relationship Committee
      All is going well within the school environment.
   c. November 2019 Financial Report and 2018-2019 Financial Audit

4. **Consent Agenda for Approval**
   a. October 17, 2019 Board Meeting Minutes
   b. Personnel Report
   c. November 2019 Financial Report
   d. 2018-2019 Financial Audit
   e. IntelaFunds E-Rate Services
   f. 3.9 2019-2020 Employee Handbook
   g. 4.23 Travel Expense Reimbursement Policy

Be it resolved that the Board approve the consent agenda.

MM: AZ SM: DH Action: Motion passes

5. **Per recommendation of the CEO, approve donation of $2,500 to PACE for the 12th Inclusive Voices luncheon being held March 27, 2020.**

   MM: DM SM: DN Action: Approved

6. **Per recommendation of the CEO, approve three leadership team members, two teachers, and one Board member to attend the National Charter Schools Conference in Orlando Florida, June 21-24, 2020.**

   MM: AZ SM: DM Action: Approved

   Two Leadership Team members along with the CEO. A selection process for teachers will be held by the Leadership Team. Ms. Norrell or Mr. Houston is strongly suggested to attend.

7. **Per recommendation of the CEO, approve the full Leadership Team to attend the MicroSociety conference in San Diego, California, July 7-10, 2020.**

   MM: AZ SM: DM Action: Approved

   PHCSE is hosting the MicroSociety conference in 2021.

8. **New Business**
   Mr. Jones, CEO, hosted the first PHCSE Foundation Board Meeting on December 11, which was very successful! Mr. Jones put together a great team of people with access to tremendous resources to support PHCSE.

Public Comment
No public comment.

Adjourned

MM: DN SM: AZ Action: Approved

The meeting adjourned at 7:48 p.m.