

March 13, 2020

Dear Parents/Guardians,

Our Leadership Team, School Nurse, and President of our School Board, participated in the Pennsylvania Department of Education's (PDE) COVID-19 - Coronavirus webinar today. This webinar was led by the Secretary of Education, Pedro Rivera. Over the past several days, PDE has received many requests from school leaders regarding the potential impact the Coronavirus could have on their school calendar, including meeting the required instructional time and the administration of state assessments. If an outbreak of the Coronavirus threatens our school community and prevents us from administering the PSSA, PDE will provide guidance. Any plans that PHCSE makes will be grounded in preserving the health and safety of our students, staff, family and community. We encourage everyone to stay home when they are sick, seek medical treatment, and remain calm.

PHCSE will help contain/mitigate the spread of COVID-19 by discontinuing all after school activities, including SIS and the Boys and Girls Club programs effective Monday, March 16. Effective immediately, we have canceled all nonessential travel (field trips, conferences, etc.). If you have questions relative to school events/activities or attendance, please contact the main office at 412-793-6471 or info@phcharter.org.

I am proud to report that PHCSE has been deeply immersed in planning for and implementing an alternative instruction plan:

1. In the case of school closure:

- a. Lessons will be prepared and available to students by the second day of closure.
 - b. Grades K-2 will receive traditional paper and pencil lessons.
 - c. Grades 3 - 8 will follow an online learning format:
 - Students in Grades 3-6 will need to complete the **Alternative Instruction Questionnaire and Chromebook Expectations Procedural Page** (attached). A school issued Chromebook will be provided to any student who does not have access to technology at home.
 - Students in Grades 7 & 8 already have a school issued Chromebook and will be prepared for online education.
- 2.** Deep cleaning and sanitation throughout the building will take place over the weekend. In addition, PHCSE encourages all staff and students to take precaution and protect themselves from the Coronavirus by staying home if you feel sick.

Lastly, please ensure to log into Skyward to receive all necessary updates. We thank everyone in advance for your support and cooperation.

Sincerely,

Wayne Jones
CEO

