

Change of Address Form 2020-2021

New Enrollment Update Due to Change in Address or District

Date Received: _____

Date of Move: _____

I. Student Information

Last Name: _____ First Name: _____ MI: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

County: _____ Telephone: _____

Mailing Address (If Different From Home Address): _____

City: _____ State: _____ Zip Code: _____

Date Of Birth: _____ Age: _____

II. District of Residence

District Information: Please Check Same District New District

District Name: _____

Transportation: Parent(s) are responsible for arranging transportation with the district.

Proof of Residence: Please note – Penn Hills Charter School is required to provide **two proof of residency documents** to districts of residence for reporting and billing purposes. A new proof of residency, such as a mortgage statement, deed, lease, current utility bill, current credit card bill, property tax bill or vehicle registration, or other official document needs to be provided that matches the new address.

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III. Parent/Guardian Information:

Complete Parent/Guardian Name and Address Information As Applicable

Parent/Guardian Name: _____

Address: _____

City: _____

State: _____

Zip Code: _____

Work

Home Telephone: _____

Telephone: _____

Parent/Guardian Name: _____

Address: _____

City: _____

State: _____

Zip Code: _____

Home Telephone: _____

Work Telephone: _____

Parent/Guardian Signature: _____

Parent/Guardian Signature _____

Date: _____

Proof of Residence (minimum of two):

Mortgage Statement

Lease

Utility Bill

Other

IV. To Be Completed By Penn Hills Charter School:

Proof of
Residency
Forms

Mortgage
Statement

Lease

Utility
Bill

Other

Signature of Charter School Representative: _____