



Flexible Instruction Day (FID) Guidelines for PHCSE Parents/Guardians

Penn Hills Charter School of Entrepreneurship will be utilizing Flexible Instruction Days (FIDs). FIDs are used on a day when the school building is closed because of inclement weather or another emergency situation. On a FID, students will complete learning activities and assignments provided by their teachers at home.

What's the benefit of a FID?

Implementing a FID will not require additional make-up days when school is canceled. PHCSE can use up to five (5) FIDs per school year. FIDs are considered a school day and count towards the number of instructional days/hours required under Article 15 of the Public School Code and Chapter 11 of the State Board of Education regulations.

If PHCSE calls for a FID, how will I know?

Students and parents/guardians will be informed of a FID through both ParentSquare notifications and Skyward notifications to the emails and phone numbers in the file. PHCSE will also announce FIDs on our social media pages and through local media channels (e.g. KDKA, WPXI, and WTAE).

What will be expected of my child during a FID?

Kindergarten - 4th grade students will work individually on a FID lesson unique to their grade level. Students will log into Canvas on their school issued Chromebook. They will find their FID day assignments on their Canvas page and their **homeroom** Canvas page. **There will not be synchronous (live) instruction.** This material will be available no later than 10:00 am. Students are expected to complete all work no later than 3:00 pm.

5th Grade - 8th grade students will work on FID lessons unique to their grade level and classes. Students will log into Canvas on their school issued Chromebook and **locate assignments for each of their daily classes.** **There will not be synchronous (live) instruction.** This material will be available no later than 10:00 am.

For all students, if there is an issue with internet access, students are given a take-home packet at the start of the quarter. Students may use the work provided in this packet as a replacement for the online work.



How does student attendance work?

Student attendance will be determined by verification and completion of the FID lesson and/or assignment. For students who are unable to complete online work, the completed take-home packet work must be turned in the next day to count as attendance.

How can I contact a teacher or staff member for lessons and assignments during a FID?

All teachers and professional staff members will be available via email during a FID, including special teachers and special education teachers. Additionally, all other support staff will be available via email from 10:00 am through 3:00 pm.

What happens if my child fails to complete his/her assignment(s)?

If the assignments are not completed online that day or the take-home packet is not completed and turned in the next day the school is in session, students will be marked as having an unexcused absence for that day and will not receive credit, as per the PHCSE grading policy. Please note that students will have up to 5 days to make-up the assignments for full credit, but their attendance will not be counted.

My child has an IEP, will their lesson be modified appropriately?

The FID lessons will be designed for students with special needs utilizing their program modifications, specially designed instruction and supplementary aids and services identified in their IEPs. Upon return from a FID, teachers of students with IEPs will meet with their students to review work submitted, checking for completion and understanding. Any related services (Physical Therapy, Occupational Therapy, Speech, etc.) scheduled during the FID will be rescheduled according to the frequency requirements of the student's IEP.

Will after school activities be canceled on a FID?

Yes, after school activities will be canceled during a FID.